GET TO KNOW THE
LinkB5 Data System

LinkB5 is a data system that helps providers and policymakers understand Virginia's early childhood care and education landscape

LinkB5 Helps Us:

Understand and support early childhood settings

LinkB5 is the data system for Virginia's quality measurement and improvement system, Virginia Quality Birth to Five (VQB5)
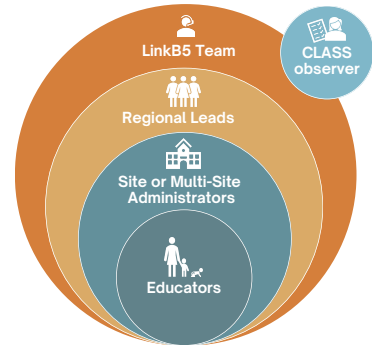

Link data in important ways

Children's early experiences can be linked to teachers, classrooms, sites, and geography

Gather data collaboratively and securely

Each LinkB5 user has access to securely enter and view data at the right level

LinkB5 User Roles

- LinkB5 Team
- CLASS observer
- Regional Leads
- Site or Multi-Site Administrators
- Educators

LinkB5 Team

About this role:
Developed in collaboration with the Virginia Department of Education (VDOE) and the Virginia Early Childhood Foundation (VECF), LinkB5 can provide technology support at all levels.

People in this role:
- Upload known sites into the system from a VDOE certified list of new sites.
- Troubleshoot technical issues via chat, email, or phone.

Regional Leads

About this role:
A Regional Lead is assigned by each Ready Region. They are the organizers and connectors. They support Site Administrators, Educators and Assistants with VQB5 registration and data entry into LinkB5.

People in this role:
- Invite Site Administrators.
- Assign a Primary Site Administrator (PSA).
- Invite additional Regional Leads to build out their team.
- Request access to sites to help with data entry.

Site Administrators

About this role:
Site Administrators (SAs) are center directors, public school principals, Head Start directors and Family Day Home (FDH) providers. SAs lead one or more sites. They may have multiple roles at their site and in the system (e.g., both SA and Educator).

Every site must have a designated **Primary Site Administrator** (PSA). PSAs are the site primary contact and person responsible for ensuring LinkB5 tasks get completed by deadlines.

People in this role:
- Invite their Educators to register.
- Invite additional Site Administrators.

During VQB5 registration:
- Complete a profile for their site(s), related classrooms, and for themselves.
- Enter classroom lists for each classroom at their site(s).

During CLASS score entry:
- Verify CLASS scores, and assign Educators to classrooms.

Educators

About this role:
This role includes educators and assistants.

People in this role:
- Are invited into LinkB5 and assigned to one or more classrooms by a Site Administrator.

During VQB5 registration:
- Complete an Educator profile.

CLASS Observer

About this role:
This role can be stand-alone as an observer-only role or be added to other roles such as Educator, Site Administrator, or Regional Lead role.

People in this role:
- Enter CLASS scores for LinkB5 classrooms to which they have been assigned within the 10-day CLASS score entry requirement.

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